EDUCATIONAL SERVICE DISTRICT NO. 121
12320 80TH AVENUE SOUTH
SEATTLE, WASHINGTON 98178
JUNE 21, 1989

TIME: 7:00 p.m.
PLACE: ESD No. 121 Office, 12320 80th Avenue South, Seattle
PRESENT: Toni Barber, Janet Detering, Ted Johns, Nancy Lundsgaard,
Anne Moldrem, Linda Sprenger, Vince Tilotta
ESD NO. 121: Terry Lindquist, Lee Britten, Harvey Erickson, Kathy Linden,
Sharon Anderson, Doug Gill
GUEST: Steve Colby, AESD President

The regular Board Meeting was called to order by Chairman Linda Sprenger at 7:00 p.m.

APPROVAL OF AGENDA

It was moved by Anne Moldrem, seconded by Janet Detering, to approve the Agenda and Addendum. Motion unanimously carried.

APPROVAL OF MAY 17, 1989 MINUTES

It was moved by Janet Detering, seconded by Nancy Lundsgaard, to approve the May 17, 1989 minutes with corrections. Motion unanimously carried.

APPROVAL OF MAY 17, 1989 BUDGET HEARING MINUTES

It was moved by Nancy Lundsgaard, seconded by Ted Johns, to approve the Budget Hearing Minutes. Motion unanimously carried.

EXCUSE OF MEMBERS

It was moved by Nancy Lundsgaard, seconded by Ted Johns, to excuse Gretchen Ilgenfritz from the Board Meeting. Motion unanimously carried.

SPECIAL GUEST

Special Guest Steve Colby, AESD President, was introduced and was asked if he had any comments. Steve stated that he had a goal of visiting each of the individual ESD Board Meetings and had several items that he would like to share with the Board. He began by stating that the purpose of his visitation was to help meet the needs of the AESD survey by improving communication between the ESDs, to see what is included in each ESD Board Meeting packet, to see how meetings are handled and what is
discussed, and then stated that this information would be compiled into a report that would address what is positive about ESD Board Meetings and what could be improved.

In addition to discussing his board visitations, Steve shared several other items. These included addressing the AESD Regional Remarks newsletter and ESD No. 121’s responsibility for the Winter issue; the idea of a two-year term of office for the President; ESD name changes; the "I Care" Conference and involvement by ESD Board Members; the AESD membership roster; and, the frequency of AESD meetings. Steve concluded his report by sharing with the Board his impressions of the AAESA Conference and stated that it was a very worthwhile event to attend. Board President Linda Sprenger thanked Steve for attending the Board Meeting and Board Member Anne Moldrem congratulated Steve on the excellent mini-AESD retreat which was held in May.

PRESENTATION

Dr. Doug Gill, Director of the Pierce County Vocational/Special Education Cooperative, reviewed with the Board the status of the National Diffusion Network grant monies. He reminded the Board that the Cooperative was statistically validated last year and is now eligible to apply for National Dissemination monies. Doug stated that application for grant monies has been made in the amount of $400,000, and he felt that the Cooperative had a very good chance of receiving these funds.

In addition to his report on the National Diffusion Network, Doug stated that the Cooperative would be allowing members, outside of Pierce County, to join the Cooperative on an affiliate status. Members would select, from a menu of services, what they would like to participate in. A copy of the Interlocal Agreement which would be used as the contract between school districts and the Cooperative was distributed for the Board’s review. A recommendation to the Board on approval of this Interlocal Agreement would be brought back to the Board later in the summer. Doug concluded his presentation by answering questions from the Board.

The Pierce County Cooperative Teacher of the Year Banquet was also discussed. Those Board Members who attended the Banquet stated that it was an excellent function and congratulated Doug for his excellent work.

SUPERINTENDENT'S REPORT

Agency Direction

Dr. Lindquist brought to the attention of the Board a handout on the Superintendent's Report. In this report Dr. Lindquist reviewed with the Board the ESD decision making structure, internal and external communication efforts, interagency projects, the institutional study, policy changes, and personnel changes. Following his report he answered questions from the Board.

Affirmative Action

Dr. Lindquist introduced Sharon Anderson, Personnel Director. Sharon reviewed with the Board updates that needed to be made in the ESD Affirmative Action Policy. In this review Sharon covered the Affirmative Action Policy with the updates, the profile on applicants from January to December, 1988, the minorities with degrees and certificates, and a workforce profile. A concern was raised by the Board on how the listing of Protected Class Personnel was made, and it was determined that personnel listed under Other Status would placed under Minorities. These items were presented for the Board's information, but will need to be reviewed by the Board Policy Committee in the near future.
CONSENT AGENDA

It was moved by Anne Moldrem, seconded by Vince Tilotta, to approve the Consent Agenda. Motion unanimously carried.

APPROVAL OF VOUCHERS

The Superintendent recommended approval of vouchers as follows:

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APPROVAL

Accounts Payable 75222 thru 75435 06/22/89 268,188.48

PERSONNEL ACTION

New

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<td>Replacement</td>
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<td>ECEAP</td>
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<td>Andrew Scully</td>
<td>Loss Control</td>
<td>New</td>
<td>06/13/89-06/30/89</td>
<td>PSSRMP</td>
</tr>
</tbody>
</table>
Resignations/Terminations

Barbara Hoyt, ECEAP Teacher, Tahoma  Effective 06/15/89
Laura Gleaves, Head Start, Health Assistant  Effective 06/13/89
Janet Canary, Secretary II, Worker's Comp.  Effective 06/30/89
Karen Conlin, Secretary I, Finance/Instruction  Effective 06/30/89
Harriet Wilkinson, Copy Clerk  Effective 07/31/89
Kathy Keliher, ECEAP Teacher, Bates  Effective 06/24/89
George Pierce, Food Service Aide, HHSPO  Effective 05/10/89

Each year the Indian Education staff are terminated until we receive the grant for the next year. At that time, they receive a Notification of Employment.

Carol DittBenner, Senior Indian Education Specialist  Effective 06/19/89
David Norman, Indian Education Specialist  Effective 06/19/89
Bonnie Johannes, Indian Education Specialist  Effective 06/13/89
Angie Johnson, Indian Education Specialist  Effective 06/12/89
Angelina Nockai, Indian Education Specialist  Effective 06/19/89

The Superintendent recommended approval of the above personnel action.

OUT-OF-STATE TRAVEL

Terry Bone, Executive Director of the Puget Sound Schools Risk Management Pool, requested ratification of a trip to Dallas, Texas, to attend the PRIMA Strategic Planning Workshop, June 8-11, 1989. This was Terry's tenth out-of-state trip. This trip was approved by the PSSRMP Executive Board on May 31, 1989 and is of no cost to ESD No. 121.

Terry Rafałowski, Director of the Washington State Programs for Deaf-Blind Children, requested ratification of a trip to Boise, Idaho, to assess a deaf-blind student. This was Terry's sixth out-of-state trip, of which four were to Idaho.

The Superintendent recommended ratification of both these trips.

GRANTS

Special Education Administrative Workshop

This state grant in the amount of $27,143, will provide a two-part intensive workshop for new special education administrators and experienced special education administrators.

Expanded Regional Day Treatment Service

This state grant in the amount of $14,716, will increase collaboration with a local mental health agency and expand services in parent support, transition/re-entry, vocational training and consultation in management, mental health, and special education.
East King County Interagency Committee for At-Risk Children

This state grant in the amount of $17,358, will provide for an interagency staffing team for East King County to provide coordinated programming for children needing multiple agency interventions.

SBD Liaison Staff Training Project

This state grant in the amount of $11,209, will provide training to designated district liaison staff in the areas of programming for secondary severely behaviorally disordered youth prevention, intervention and transition re-entry services.

Riverview's SBD Program

This state grant in the amount of $1,445, will provide one-to-one aide and training to select staff members in the Riverview School District.

HIV/AIDS Education

This federal grant in the amount of $3,000, will provide HIV/AIDS education information to participants at a Health Education Conference.

King County Interagency Coordinating Council Consultant

This state grant in the amount of $23,663, will determine services and needs within King County for at-risk handicapped children (birth-six) and their families and will coordinate the King County Interagency Coordinating Council for Birth-Six.

Interagency Staffing Team of Children's Mental Health Advisory Group

This state grant in the amount of $17,500, will evaluate and develop a service plan for severely behaviorally disordered children and youth who have multisystem needs.

School Re-Entry for Students with Traumatic Brain Injury

This state grant in the amount of $15,309, will develop successful strategies for integrating children with TBI into the classroom setting and determining the inservice training needs of the teachers who serve them.

State SBD Summer Institute

This state grant in the amount of $32,492, will provide training for staff working with SBD students.

Individual Program Center: Regional Day Treatment Center

This state grant in the amount of $10,901, will provide comprehensive educational services to severely behaviorally disordered (SBD) secondary students.
Washington State Parent/Educator Partnership Project

This state grant in the amount of $126,256, will enhance the relationship between parents and professionals in the Special Education area.

Washington State Programs for Deaf-Blind Children and Youths

This state grant in the amount of $57,511, will provide direct services to children and youths with dual sensory impairments who do not receive educational programs, training, and technical assistance to service providers and families.

Washington State Programs for Deaf-Blind Children and Youths

This federal grant in the amount of $177,653, will provide direct services to children and youths with dual sensory impairments who do not receive educational programs, training, and technical assistance to service providers and families.

Early Childhood Special Education Coordinator Assistant

This state grant in the amount of $5,023, will support the Director of Early Childhood Special Education during September through December, 1989.

The Superintendent recommended approval of the above grants.

INFORMATION

FINANCIAL STATEMENT

Lee Britten brought to the attention of the Board copies of pages from the recently completed 1989-90 budget. He stated that SPI had reviewed the budget and had requested a few small changes which Lee went over with the Board. Following this explanation, Lee reviewed the Budget Status and Trial Balance and answered questions from the Board.

INVESTMENT ACTIVITY

This monthly report reviews the Investment Activity and was presented for the Board's information.

PERSONAL SERVICE CONTRACTS

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<td>Deb Hanlon</td>
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<td>Margaret Chindahl</td>
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</table>
GRANTS RECEIVED REPORT

This monthly report was presented for the Board's information.

REGIONAL COMMITTEE/MITIGATION STUDY

Regional Committee

Harvey Erickson reviewed Regional Committee activity with the Board. He stated that a meeting had been held on June 20, 1989 and involved two items. The first was a correction to the boundary between Renton and Bellevue, and the second was a request to transfer territory from Renton to Bellevue, between Lake Washington. This request was denied by the Regional Committee by a three to two vote.
In addition, Harvey stated that the Regional Committee would be meeting to draft a letter that would be presented by Greg Lee, to the State Board, on concerns the Regional Committee has regarding the Regional Committee process.

Mitigation

Harvey Erickson updated the Board on Mitigation activities and stated that to date we have received 40% of the money for the project. Harvey also stated that the next meeting, to be held June 27, 1989, would include a review of the first report which addresses the impact of residential growth on public schools in King County.

NEW BUSINESS

ESD BOARD ELECTIONS

A statement regarding ESD Board Elections that has been released by the State Board of Education was included for the Board's information. Those positions which expire in January, 1990 include:

1. Antonia Barber  Seattle, Shoreline
2. Gretchen Ilgenfritz  Seattle, Mercer Island
3. Virginia Sparling  Bellevue, Issaquah, Renton
4. Nancy Lundsgaard  Federal Way, Highline, South Central, Vashon
5. Janet Detering  Bethel, Carbonado, Clover Park, Franklin Pierce
6. Orting, Steilacoom, University Place, White River

A short discussion on the possibility of a large change in Board Membership was held. Specifically, concern was expressed regarding the Board Retreat and attendance by Members. It was suggested that any new Members who are elected be invited to participate in the October Retreat, even though they will not be sworn in until January.

DEPUTY SUPERINTENDENT

The superintendent recommended Dr. Bette Hyde be appointed as Deputy Superintendent for ESD No. 121. Dr. Hyde is currently Assistant Superintendent for the Vashon Island School District. Dr. Hyde's application and support letter were provided for the Board's information. In addition, the Superintendent recommended that the one-year contract offered to the previous Deputy Superintendent, effective July 1, 1989, be offered to Dr. Hyde. The Superintendent further recommended that the Board discuss salary and other remuneration considerations in the scheduled Executive Session, with action on this entire agenda item to be made following the Executive Session. The Board agreed.

"I CARE" CONFERENCE

The "I Care" Conference is being held September 13-15, 1989. Hotel reservations have been made at the Hyatt Regency on Capitol Hill, which is where the Conference is being held. Discussion on who would like to attend the conference was held. It was determined that further information should be obtained, including the possibility of changing the Self-Evaluation meeting scheduled in September,
before determining who would attend the Conference. A recommendation on this item will be provided at the July Board Meeting.

ESD NAME CHANGE

Consideration was given to the list of names submitted by staff members with regard to renaming ESD No. 121. An advantage of this proposal would include eliminating a confusing series of numbers that are not relevant to anyone outside our region. Following discussion it was determined that Puget Sound ESD would be the name that would most clearly identify ESD No. 121 with this region. In addition, the Board requested that the Superintendent poll the Superintendent's Advisory Committee to determine if there would be any concerns with this name change. A formal resolution for consideration will be brought back to the Board at the July Board Meeting.

AUGUST BOARD MEETING

The Superintendent requested Board consideration to move the August Board meeting from August 16, 1989 to August 9, 1989. It was moved by Janet Detering, seconded by Anne Moldrem, to change the Board Meeting to August 9, 1989. Motion unanimously carried.

SALARY SCHEDULE

The Superintendent reviewed with the Board the 1989-90 Administrative/Management Salary Schedule. This schedule increases our current schedule by 4% and is within the adopted budget amount. In addition, the legislature granted an increase in monthly insurance contributions to $239.86, effective October 1, 1989.

It was moved by Toni Barber, seconded by Ted Johns, to approve the 1989-90 Administrative/Management Salary Schedule effective July 1, 1989 with increments for all eligible staff granted effective July 1, 1989, and for insurance benefits to be awarded to all non-CPEA staff, effective October 1, 1989. Motion unanimously carried.

RENTAL OF ADDITIONAL SPACE

Discussion with the Renton Superintendent and Business Office staff indicate that the two vacant classrooms will be available to us. Current plans include the possibility of a WSIPC training center to be housed in one of the classrooms with space rental to be paid by WSIPC. The second classroom could house the Evaluation and Assessment VAX computer, provide office space for a computer/scanner operator, and form storage for ESD computer operations.

Our recent discussion with ESD and WSIPC staff indicate that the current mini-VAX computer, with a .5 computer operator, can produce a substantial cost savings for ESD departments, be housed at ESD No. 121, and increase our response time. Following discussion it was felt that a firm commitment on the part of WSIPC was needed before action could be taken. A complete recommendation will be brought back to the Board at the July meeting.
ESD APPLICATION MATERIALS

Recent legislative action requires some change in the ESD personnel application form. Specifically, ESDs and school districts must include a statement on their application materials (House Bill 1980, Ch. 206 L 89, "School districts and educational service districts are required to consider applications from two individuals wishing to share a job. All announcements for job openings shall contain a statement indicating a willingness to accept applications from individuals wishing to share the position. Job sharing shall be available to certificated staff"). The ESD intent is to add a "job sharing" statement as part of the application procedures document. In addition, a "Disclosure Statement" is also required from each applicant.

Provided for the Board's information was the current application and employment procedures, the application forms, an affirmative action questionnaire (optional), and our prepared disclosure statement.

It was moved by Anne Moldrem, seconded by Vince Tilotta, to approve the addition of job sharing language, plus the disclosure statement to ESD No. 121 application procedures. Motion unanimously carried.

AESD REPORT

AESD Representative Ted Johns reviewed with the Board the AESD Board Meeting held in Yakima during the Retreat. He stated that the items discussed earlier in the Board Meeting by Steve Colby were the major topics discussed at the meeting. Distributed for the Board's information were the minutes from that meeting.

EXECUTIVE SESSION

The Board recessed to an Executive Session at 9:57 p.m. to discuss several personnel concerns.

REGULAR SESSION

The Board recessed from Executive Session to its regular meeting at 11:15 p.m. It was moved by Janet Detering, seconded by Ted Johns, to appoint Dr. Elizabeth Hyde, Assistant Superintendent of Vashon Island School District, as Deputy Superintendent of ESD No. 121. Motion unanimously carried. The contract will be presented for Board ratification at the July meeting.

ADJOURNMENT

The meeting adjourned at 11:20 p.m.

Linda Sprenger, Board Chairman

Terry N. Lindquist, Secretary to the Board